

ROLE OF THE BOARD CHAIR

The Board believes that its ability to discharge its obligation is enhanced when leadership and guidance is forthcoming from its membership. In

The Board chairperson shall be elected at the September meeting of the Society. The Board entrusts to its Chair primary responsibility for providing leadership and guidance.

The Board delegates to the Chair the following powers and duties:

1. Preside over all Board meetings and ensure that such meetings are conducted in accordance with the School Act and the policies and procedures as established by the Board.
2. Shall be the official spokesperson of the Society but may delegate such authority in this regard as the Chairperson, in consultation with the Board of Directors, deems appropriate;
3. Prior to each Board meeting, confer with the Vice-Chair and the Superintendent on the items to be included on the agenda, the order of these items, and become thoroughly familiar with them;
4. Perform the following duties during Board meetings:
 - 1.1 Maintain the order and proper conduct and decorum of the meeting so that motions may be formally debated;
 - 1.2 Ensure that all issues before the Board are well-stated and clearly expressed;
 - 1.3 Display firmness, courtesy, tact, impartiality, and willingness to give everyone an opportunity to speak on the subject under consideration;
 - 1.4 Ensure that debate is relevant. The Chair, in keeping with his/her responsibility to ensure that debate must be relevant to the question, shall, when s/he is of the opinion that the discussion is not relevant to the question, remind members that they must speak to the question;
 - 1.5 Decide questions of order and procedure, subject to an appeal to the rest of the Board. The Chair may speak to points of order in preference to other members, and shall decide questions of order, subject to an appeal to the Board by any member duly moved;
 - 1.6 Submit motions or other proposals to the final decision of the meeting by a formal show of hands;
 - 1.7 Ensure that each director present votes on all issues before the Board;
5. Keep informed of significant developments within MECCS.
6. Be responsible for ensuring the development and implementation of the Board's orientation program for newly elected directors.
7. Keep the Superintendent and the Board informed in a timely manner of all matters coming to his/her attention that might affect MECCS.

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8. Be in regular contact with the Superintendent to maintain a working knowledge of current issues and events.
9. Shall inform and work with the Superintendent and the Principal of the Charter School in accordance with the wishes of the Society, the bylaws, the School Act, and the Charter School Regulations.
10. Convey directly to the Superintendent such concerns as are related to him/her by directors, parents, or students that may affect the administration of MECCS.
11. Bring to the Board all matters requiring a corporate decision of the Board.
12. May, from time to time, with the concurrence of the Board of Directors, approve the formation of ad hoc committees of the Society or Officers and prescribe their functions and limitations, and appoint such persons to sit thereon; provided however, that each appointment to membership on each committee shall end on the day prior to the Annual General Meeting following such appointment.
13. Act as ex-officio member of all committees appointed by the Board.
14. Act as a signing officer for MECCS.
15. Represent the Board, or arrange alternative representation, at official meetings or other public functions.
16. Address inappropriate behavior on the part of a director.

Legal Reference: Section 60, 62, 64, 65, 67 School Act

Section 6, Local Authorities Election Act

Adopted: June, 2011

Amended:

Due for Review: June, 2016