

### BOARD DELEGATION OF AUTHORITY

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 61(2) of the School Act, cannot be delegated. This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the School Act and regulations as well as authority or responsibility set out in other legislation or regulations and
- Includes the ability to enact Administrative Procedures, practices or regulations required to carry out this authority.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any new provincial, regional or local initiatives must be initially brought to the Board for discussion and determination of decision-making authority.

#### Specifically

1. The Superintendent is authorized to suspend a teacher from the performance of the teacher's duties without prior notice if the Superintendent is of the opinion that the welfare of the students is threatened by the presence of the teacher. The suspension shall be conducted in accordance with the requirements of the School Act.
2. The Superintendent is delegated the authority to develop Administrative Procedures that are consistent with provincial policies and procedures for the following program areas:
  - 2.1 Special Education
  - 2.2 Guidance and Counseling
  - 2.3 Services for Students and Children
  - 2.4 School-Based Decision Making
  - 2.5 Student Evaluation
  - 2.6 Teacher Growth, Supervision and Evaluation
  - 2.7 Early Childhood Services
  - 2.8 Locally Developed / Acquired and Authorized Junior High School Complementary Courses.

## **Policy 10**

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3. The Superintendent is delegated responsibility to develop administrative procedures as necessary to ensure effective, efficient management and operation of MECCS.
4. The Superintendent must inform the Board in a Board meeting of any changes to administrative procedures.

Legal Reference: Section 61, 105 School Act  
MECCS Society Bylaws – Approved December 1, 2008; Revised as requested by Service Alberta, February 12, 2009

Adopted: June 2011  
Reviewed: February 2015  
Amended:  
Due for Review: June 2020